



Stony Brook University
School of Communication & Journalism
School Policy for: Responsible Conduct of
Research and Scholarship (RCRS) Training

Introduction

Communication and journalism, by their public nature, their sensitivity to the uses and abuses of sources, the imperative to avoid the perils of propaganda and fake news, grounds its teaching, scholarship, research and creative activities in aggressively adhering to ethical norms. As a baseline, all faculty and students are expected to abide by the Society of Professional Journalists' Code of Ethical Conduct (spj.org) and the ethical standards and practices of the country's most respected news organizations.

Background

Stony Brook University policy requires members and certain visitors of the Stony Brook University community to complete educational training on the responsible conduct of research and scholarship in order to equip members with the tools necessary to conduct ethically sound and compliant research and scholarship.

While this campus policy originates in response to National Institute of Health (NIH) and National Science Foundation (NSF) training requirements, it is the opinion of the University that training on responsible conduct of research and scholarship should be more comprehensive. Jointly issued by the Office of the Provost, the Office of the Senior Vice-President for Health Sciences, and the Vice-President for Research and Innovation, the policy requires each academic unit to develop its own Complementary Policy to allow for the most appropriate requirements for the faculty, staff and students of that academic unit.

The educational program in RCRS involves two (2) components: on-line training provided by the web-based Collaborative Institutional Training Initiative (CITI) and in-person training (IPT). The federal IPT guidance is for eight (8) hours every 4 years, or 2 hours annually. The policy below outlines who in the School of

Communication & Journalism is required to complete these training components, the required frequency of such training, and the general content of the training.

Please note: If a person is receiving external grant support from an agency with a RCRS training requirement, they MUST follow the requirements set forth by the agency. For example, both NIH and NSF have training requirements for whom they consider “trainees”. It is important for individuals to review the RCRS training policies set forth by the agencies funding their research.

School of Communication & Journalism training requirements:

One-time completion of the on-line CITI training module titled “Responsible Conduct of Research” - “Social and Behavioral Sciences” is expected of all students and faculty engaged in scholarship and research.

Students

Undergraduates:

Undergraduate students engaged in research or scholarship will complete the CITI training modules independently. If research or scholarly activities are conducted as part of a class, that class will include the CITI training modules as part of its curriculum. The training will be done by the end of the first 4 weeks in class. It will not be graded, but students will not be able to pass the course without having completed the online training.

Master’s students:

Master of Science Communication students engaged in research or scholarship will complete the CITI training as part of their appropriate coursework. The training will be done by the end of the first 4 weeks in class. It will not be graded, but students will not be able to pass the course without having completed the online training.

Any master’s students involved in research will be required to also have 2 hours of IPT annually. First year master’s will have this training as part of the course JRN 516: Communication Research Methods. Second year students may participate in the annual IPT provided to the faculty.

Faculty

Full and part-time faculty

In addition to the one-time CITI training, full and part-time faculty engaged in research or scholarship are expected to take part in 2 hours of IPT annually. Colloquia will be offered monthly by the School of Communication & Journalism to its faculty to fulfill this 2-hour in person training requirement. Faculty must attend two of these events each academic year. A record of IPT participation will be kept in the office of the Dean.

Adjunct Faculty

Adjunct faculty members are engaged in teaching at the School and are not involved in research or scholarship. Thus, adjunct faculty members are required only to

complete the online CITI training if their activities involve research or scholarship. They are not required to take part in IPT. Adjunct faculty members should submit their completion reports to the office of the Dean.